BAKE THE STUDIO | EVENT CENTER | CREATIVE GALLERY 119 E SAINT LOUIS STREET PACIFIC MO 63069 314-325-6160 | INFO@SAYARTSTUDIOS.COM

ORIGINAL ARTWORK

- ORIGINAL ART (OA) DROPPED BY ARTIST FOR THE GALLERY WALLS OR OTHER DISPLAY AT SAY ART STUDIOS (SAS) IS NOT THE RESPONSIBILITY OF SAS.
- OA SUBMITTED BY ARTIST FOR THE GALLERY WALLS OR OTHER DISPLAY AT SAS MAY BE USED IN PROMOTIONAL MATERIALS FOR SAS.
- OA MUST BE WIRED TO HANG SAFELY. NO SAWTOOTH HANGERS ALLOWED.
- OA SUBMITTED FOR A GALLERY SHOW MUST HANG FOR THE ENTIRE RUNNING OF THE SHOW. SAS INVITES THE ARTIST TO JOIN THE OPENING AND CLOSING EVENTS.
- OA SUBMITTED FOR A GALLERY SHOW MAY BE PICKED UP AT THE END OF THE CLOSING EVENT.
- OA REMAINING AFTER CLOSING EVENT MUST BE PICKED UP BY APPOINTMENT WITHIN ONE WEEK OF CLOSING EVENT.
- IF OA IS NOT PICKED UP IT WILL BE DONATED TO <u>KALEIDOSCOPE</u> <u>CONSIGNMENT & BOUTIQUE</u>.

Initial _____

PRINTS AND MERCHANDISE

- PRINTS AND MERCHANDISE (PM) DROPPED BY ARTIST FOR THE GALLERY WALLS OR OTHER DISPLAY AT SAY ART STUDIOS (SAS) IS NOT THE RESPONSIBILITY OF SAS.
- PM SUBMITTED BY ARTIST FOR THE GALLERY WALLS OR OTHER DISPLAY AT SAS MAY BE USED IN PROMOTIONAL MATERIALS FOR SAS.
- PRINTS MUST BE MOUNTED APPROPRIATELY, PREFERABLY PROTECTED ON FOAMBOARD WITHIN CLEAR SLEEVE.

INITIAL _____

GALLERY SUBMISSION GUIDELINES

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SALES AND FEES

SALES OF ORIGINAL ARTWORK (OA)

- OPTION 1 ARTIST HANDLES SALES FROM GALLERY WALL THE ARTIST IS RESPONSIBLE FOR SALE OF THEIR OA TO GALLERY CLIENT. SAS WILL REFER INQUIRING CLIENT TO ARTIST. OA IS ONLY RELEASED TO ARTIST. HANG FEE APPLIES.
- OPTION 2 SAY ART STUDIOS HANDLES SALES FROM GALLERY WALL SAS WILL PROCESS THE TRANSACTION AND RELEASE OF OA TO GALLERY CLIENT. HANG AND WRAP FEES APPLY.

SALES OF PRINTS AND MERCHANDISE (PM)

• SAS WILL PROCESS THE TRANSACTION AND RELEASE OF PM TO GALLERY CLIENT. TABLETOP FEE AND SALE COMMISSION APPLY.

FEES

- GALLERY FEES ARE SUBJECT TO CHANGE PER EVENT.
- HANG FEE \$ _____ (DUE AT ART DROP)
- TABLE FEE \$____ (DUE AT ART DROP)
- WRAP FEE \$____ (DUE AT RELEASE)
- COMMISSION _____ % (DUE AT RELEASE)

INITIAL _____

FACILITY GUIDELINES

SAY ART STUDIOS FACILITIES, INCLUDING THE GALLERY AND ALL OTHER SPACES ON THE PREMISES, ARE 100% DEDICATED GLUTEN FREE. NO OUTSIDE FOOD OR DRINK IS ALLOWED ONTO THE PREMISES. PLEASE CONTACT US IF YOU HAVE CONCERNS, QUESTIONS OR DIETARY RESTRICTIONS THAT MAY BE AFFECTED.

INITIAL _____

GALLERY SUBMISSION GUIDELINES

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	ARTIST INFORMATION	
ARTIST NAME:		
WEBSITE / SOCIAL:		
ADDRESS:		

EMAIL:

PHONE:

TELL US SOMETHING ABOUT YOURSELF:

SHOW INFORMATION

GALLERY SHOW NAME:

OPENING DATE:

CLOSING DATE:

SALES ÅGREEMENT:



OPTION 1 – ARTIST HANDLES SALES



Option 2 – Say art studios handles sales

NAME (PRINT):

SIGNATURE:

DATE:

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RECORD OF SUBMISSION

ARTIST NAME:

PLEASE RECORD FOR EACH PIECE YOU ARE DROPPING: NAME OF PIECE, SIZE / DIMENSIONS, MEDIUM.

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SAY ART STUDIOS' UNIQUE EVENT SPACES

GALLERY WALL

HOST A SPECIAL EVENT AT SAY ART STUDIOS. ARE YOU AN ARTIST WHO NEEDS A WALL? SAY ART STUDIOS' GALLERY IS PERFECT FOR YOUR NEXT PARTY OR SHOW, SCHEDULE TODAY.

CREATIVE STUDIO

COME SEE THE CREATIVITY MANIFESTING IN THE STUDIO. STUDIO RENTAL MAY INCLUDE SUPPLIES AND/OR LEARNING EXPERIENCES. RESERVATIONS FOR PRIVATE STUDIO TIME OR LARGER GROUP PARTIES ARE AVAILABLE.

DEDICATED GLUTEN-FREE KITCHEN

SWEET TREATS MADE IN HOUSE AND OUT. INQUIRE ABOUT OUR SELECTION OF GLUTEN-FREE SWEET BREADS AND OUR NO-WHEY PRODUCTS FOR YOUR NEXT PARTY. DEDICATED GLUTEN-FREE KITCHEN AVAILABLE FOR PRIVATE EVENT RENTAL.

MEDIA ROOM & PERFORMANCE CORNER

AUDIO VISUAL SUITE WITH LOUNGE AREA, INCLUDING 50" HD TV AND APPLE TV INTEGRATION. PERFORMANCE CORNER INCLUDES CURTAINED AREA, SUSPENSION FRAME AND STAGE LIGHTING. HOST A MEETING OR A PERFORMANCE, ASK ABOUT OUR RENTAL FEES.

COURTYARD

TAKE THE ART PARTY OUTSIDE WITH TABLES AND CHAIRS AVAILABLE FOR USE. WEATHER PERMITTING.